

JAMAICA CUSTOMS AGENCY

AEO PROGRAMME

BUSINESS PARTNER SECURITY QUESTIONNAIRE

1. Do you have security policies geared towards the prevention of illegal activities in your organization?
2. Outline the responsibility that your management team has in ensuring compliance with your security policies.
3. Do you conduct internal audits (inclusive of your security procedures/practices)?
 - a. If yes, how frequently?
4. Do you follow international accounting standards in your financial activities?
5. Outline your practiced procedures for selecting your business partners (suppliers, consolidators/freight forwarders, haulage contractors, etc.).
 - a. Are these procedures documented?
6. Do you conduct an inspection of the container prior to stuffing/loading?
 - a. If 'Yes', outline the procedure (for e.g., 7-point inspection) used when conducting such inspections
7. Do you conduct an inspection of the tractor head and chassis prior to hauling the container?
 - a. If 'Yes', outline the procedure (for e.g., 10-point inspection) used when conducting such inspections
8. Do your seals meet or exceed the PAS ISO 17712 standard for high security seals?
9. How are seals treated/controlled/monitored prior to usage (response should address inventory, storage, issuance, etc.)?
10. Are audits of seals conducted?
11. Is the loaded and sealed container stored in an access controlled area prior to shipping?
12. What security measures (for example, use of surveillance cameras; pictures; etc.) do you employ in the area(s) where stuffing/loading of the container is conducted?
13. Do you have documented, practiced procedures for reporting and neutralizing unauthorized entry into containers, trailers, and areas for the storage of containers and trailers?
 - a. If 'Yes', briefly outline procedure
14. Outline the physical security measures you employ in your cargo area?
15. Does your organization utilise access control features for sensitive areas (especially cargo handling areas)?
16. Do you utilise alarm systems?
17. Briefly outline your procedures for controlling the issuance of all locks and keys.

18. Do you have documented and practiced IT policies to safeguard the confidentiality of electronic (including financial) data?

Name of Company : _____

Name & Capacity of Signatory : _____

Signature : _____

Date : _____

Affix Company Stamp